

ACF Workplan 2024-2026

SN	Project Category	Project Title	Project Description	Milestones	Deliverables	Project Lead	Q 1 2024	Q 2 2024	Q 3 2024	Q 4 2024	Q 1 2025	Q 2 2025	Q 3 2025	Q 4 2025	Q 1 2026	Q 2 2026	Q 3 2026	Q 4 2026
1	Operational Framework	Setting & implementation of Working Groups	To set up ACF Working Groups for each of Cartels, Mergers, Unilateral Conduct & Advocacy & Research	1. Set Operational mechanism & scope 2. Expression of Interest for co-chairs 3. Appointment of co-chairs by SC 4. Implementation	1. Working operational manual 2. Constitution of working groups	ACF Chair/Vice-Chair	M1. Set Operational mechanism & scope M2. Expression of Interest for co-chairs	M3. Appointment of co-chairs by SC M4. Implementation										
2	Operational Framework	Partnering with other agencies & institutions	To identify partners with whom the ACF can collaborate for capacity building, research & other initiatives	1. Agree on potential partners 2. Assign negotiating member 3. Discussion with partner 4. Set scope of collaboration	Set of partners with scope of collaboration	ACF Chair/Vice-Chair	M1. Agree on potential partners M2. Assign negotiating member	M3: Discussion with partner M4. Set scope of collaboration										
3	Operational Framework	Creation & hosting of dedicated website for ACF	To create a website dedicated for ACF, host & maintain same, where contents be issued in English and French languages	1. Concept paper 2. Design & content 3. Implementation 4. Maintenance	Operational website	ACF Chair	M3: Implementation											
4	Operational Framework	Creation of a repository of cases/studies in ACF members	Within the website of ACF to create a database for public on cases and studies which have been conducted by ACF members	1. Creation of Respository on Website 2. Identify cases and m/s 3. Continuous updates	Case Repository on ACF Website	To Identify	M1: Creation of Respository	M2: Identify cases and m/s	M3: Continuous updates									
5	Operational Framework	ACF Steering meetings	Organisation of ACF Steering Meetings	1. ICN Annual Conference 2. OECD	Conduct of meeting	ACF Chair/Vice-Chair		ICN	UNCTAD	OECD		ICN	UNCTAD	OECD				
6	Operational Framework	ACF Biennial Meeting	Organisation of ACF Biennial Meetings	1. Identify host member 2. Agree on dates 3. Organisation 4. Implementation	Conduct of ACF Biennial meeting	To Identify					M1. Identify host member M2. Agree on dates	M3: Organisation	M3: Organisation	M4: Implementation				

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7	Research	Research on digital markets	Based on needs of members to conduct a research on digital markets in Africa	1. Constitute team 2. Conduct preliminary research 3. Submit proposal to SC 4. Information gathering 5. Report	Report on digital markets in Africa	To Identify		M1: Constitute team	M2. Conduct preliminary research M3. Submit proposal to SC M4. Information gathering	M2. Conduct preliminary research M3. Submit proposal to SC M4. Information gathering	M2. Conduct preliminary research M3. Submit proposal to SC M4. Information gathering	M2. Conduct preliminary research M3. Submit proposal to SC M4. Information gathering	M2. Conduct preliminary research M3. Submit proposal to SC M4. Information gathering	M5: Report				
8	Research	Regional Food Supply Chain	Continuation of study on regional trade flow into regional food supply chain	1. Constitute team 2. Define scope of study 3. Aubmit proposal to SC 4. Information gathering 5. Report	Report on food supply chain in Africa	To Identify	M1: 1. Constitute team	M2. Define scope of study M3. Aubmit proposal to SC M4. Information gathering	M2. Define scope of study M3. Aubmit proposal to SC M4. Information gathering	M2. Define scope of study M3. Aubmit proposal to SC M4. Information gathering	M2. Define scope of study M3. Aubmit proposal to SC M4. Information gathering	M2. Define scope of study M3. Aubmit proposal to SC M4. Information gathering	M5: Report					
9	Advocacy	ACF Newsletter	To issue an ACF Newsletter each year to disseminate to stakeholders	1. Agree on date for issue 2. Identify content & design 3. Include a Bulletin - ACF Members 4. Approval by SC 5. Drafting 6. Publish	ACF Newsletter	To Identify		M2. Identify content & design M3. Include a Bulletin - ACF Members M4. Approval by SC M5. Drafting	M6: Publish				M2. Identify content & design M3. Include a Bulletin - ACF Members M4. Approval by SC M5. Drafting	M6: Publish				
10	Advocacy	Interaction with AfCFTA	To act as a platform to exchange with AfCFTA	1. Create a sub-committee 2. Plan agenda of interaction 3. Approval of SC 4. Execution	Plan to interact with AfCFTA	To Identify		M1. Create a sub-committee M2. Plan agenda of interaction	M3: Approval of SC									

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11	Capacity Building	Workshop and Webinars	To conduct 1 workshop and 2 webinars by each working group To factor in existing workshops being organised by Member states and tag along with them	1. Identification of potential themes and topics by working groups 2. Identify potential hosts and facilitators 3. WGs to Design content 4. Execution	To conduct the workshops and webinars	To identify		Submission of plan by WG	Finalise agenda + 1 workshop	2 Webinars	1 Workshop	2 Webinars	1 Workshop	2 Webinars	1 Workshop	2 Webinars		
12	Capacity Building	Staff exchange, Attachments	To be a focal point for facilitation of staff exchange and attachements amongst member agencies.	1. To devise a mechanism to facilitate staff exchange and attachments 2. To send expression of interest regarding staff exchange and attachments. 3. First contact hand-holding 4. Ensure proper execution of exchange	1. Staff exchange 2. Evaluation questionnaire submitted Report on staff exchange submitted to Steering Committee	ACF Chair	Engage members on idea sharing for proposal	Submit proposal on Mechanism to SC	2. Launch Expression of interest to ACF members	Analysis and matching of host and receiver					Evaluation questionnaire analysis	Report on staff exchange submitted to SC		
13	Capacity Building	Dissemination of knowledge by experts and experienced officers, information sharing and case-based experience sharing.	To act as an intermediary for voluntary facilitators/ experts to reach out to member states in need of expertise.	1. To devise a mechanism to facilitate experts to reach out on a voluntary basis 2. To send expression of interest regarding need for experts/ experienced officers for the purposes of knowledge or case-based experience sharing. 3. First contact hand-holding 4. Ensure proper execution of project	1. Dissemination and reporting 2. Evaluation questionnaire submitted	ACF Chair		Engage members on idea sharing for proposal + Proposal on Mechanism for staff exchange submitted to SC	Launch Expression of interest for trainers from ACF members / resource persons (comp experts, US FTC, etc)	Confirm list of trainers/resource persons + Start of project	project execution	project execution	project execution		Evaluation questionnaire analysis	Report on staff exchange submitted to SC		
14	Capacity Building	Explore collaboration with US FTC and EU DG Comp with regards to a workshop/ training on competition issues on digital markets	To explore collaboration of the US FTC and EU DG Comp on the needs of member agencies on digital markets and organise a workshop on the subject matter.	1. Assess needs of member agencies with regards to competition issues in digital markets through a questionnaire 2. Design contents of workshop/webinar accordingly 3. Identify host 4. Conduct workshop/ webinar	To conduct workshop or webinar on competition issues on digital markets	To Identify		Finalise Questionnaire & send out	Analysis and reporting	Identify resource persons and host	Work out programme	Conduct Workshop	Webinar	Webinar	Webinar	Reporting to SC		